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October 4, 2013

Announcement to All Nursing Home/Healthcare Facilities:

Indiana Protection and Advocacy Services Commission is pleased to announce the training schedule for the next Qualified Mental Retardation Professional **Designee** class. This Health Facilities Council approved training is specifically for those healthcare facility staff seeking **QMRP-D** certification under 410 IAC 16.2-7-4 (Rule 7) for the programming and program monitoring of habilitation plans for residents with developmental disabilities.

November 14-15, 2013

Facilities licensed under Ind. Code 16-28-2 that serve three (3) or more developmentally disabled individuals must provide a program for individuals with developmental disabilities which assures that there is a designated staff member qualified by a minimum of two (2) years experience with individuals with developmental disabilities, or through completion of the council approved training program on developmental disabilities.

If the designated staff member is not a QMRP, they **MUST** be supervised by a QMRP or the facility must have a Consultant QMRP. The designated staff member is responsible for the development and implementation of the habilitation program.

Note: This training program will not certify an individual as a Qualified Mental Retardation Professional (QMRP).

If you wish to register for the Designee training, complete and return the enclosed form with the registration fee in order to reserve a place[s] in the class. Cash or personal checks will not be accepted, but corporate checks

are accepted. *Prompt registration is suggested since the class is limited in size.* Telephone registrations **cannot** be accepted. Assignment to the class will be confirmed by mail within 7 days of our receipt of your registration fee.

Due to administrative constraints, IPAS cannot make refunds. If scheduling conflicts should arise, registrants may request that all fees be applied to another training in the next 12 months, provided that IPAS is notified of the trainee's need to reschedule. An agency may make arrangements to send a substitute.

The registration fee of two hundred fifty dollars (\$250) payable to **Indiana Protection and Advocacy Services** includes a trainer's manual, information packet, and refreshments. Lunch will be on your own both days. Information on restaurants in the area will be provided at the training. The training site is in Indianapolis and is easily accessed by Interstate highways. Maps and additional information about overnight accommodations will be included with confirmation mailings. Registration will begin at 8:30 AM. The training session will begin at 9 a.m. and end at 4:00 p.m. for the first day. Training is scheduled from 8 a.m. until 3:30 p.m. on the second day. Training will take place at the VNS Building 4701 N. Keystone Ave., Suite 222, Indianapolis, Indiana 46205.

If you have additional questions, please contact Karen Pedevilla, Education & Training Director at

317.722.5555, ext. 452 or via our toll free number 1.800.622.4845, ext. 452.